



SECRETARY OF STATE
KEVIN SHELLEY
STATE OF CALIFORNIA

APPLICATION FOR APPROVAL OF A VOTING SYSTEM OR SYSTEM COMPONENT

Date

Name of Company:

Contact Person:

Title:

Address:

City:

State:

Zip:

Telephone:

Fax:

E-mail:

Name of Item for which Approval is Sought:

Application Type:

New

☐

Modified

☐

Has an Application for this Item been Submitted Before to the Secretary of State:

Before examination of this item will begin, TWO copies of the following items, as applicable, need to be deposited with the Secretary of State's office:

- ☐ Version and release numbers
- ☐ NASED approved ITA certificate stating that item follows FEC guidelines
- ☐ NASED approved ITA reports of all tests conducted on this item
- ☐ Proof that vote-tallying software is on deposit in a California housed escrow account
- ☐ Complete written description of item for which approval is sought
- ☐ California Procedures for Use of the system (Note: Final Draft Procedures must be received at least 45-days prior to the VSP Panel meeting in which the item will be considered)
- ☐ Operating and maintenance manuals
- ☐ Technical and operational specifications
- ☐ Training materials
- ☐ Photographs and promotional materials
- ☐ Certified approval documents from other states
- ☐ Installed customer lists, lists of other election jurisdictions where system is in use or has been in use, and lists of other states where application for approval has been made and a statement as to if it was approved, denied, or is still pending.
- ☐ Information describing any financial relationship between applicant and manufacturer, distributor, or retailer of the various components for which approval is sought
- ☐ Materials and programming information required for testing as designated by the Secretary of State
- ☐ Deposit to cover technical consultant's costs
- ☐ Working model of item
- ☐ If a modified item, include a detailed description of the differences between the initial approved item and the new modified item (change document)

If any of the above items are not included with this application, you must submit a statement as to why items were omitted. You may submit any additional information that you feel is appropriate. Please note that all information you submit, once received by the Secretary of State's office, will be considered a public document.

If you have any questions or need clarification, please call the Secretary of State Elections Division at (916) 657-2166.